

MOULTONBOROUGH, NEW HAMPSHIRE
MASTER PLAN IMPLEMENTATION COMMITTEE

Minutes of December 20, 2010 Meeting

Members present: Bob Patenaude, Paul O'Neil, Tom Sawyer, Betsey Patten, Christina Ashjian, Joanne Coppinger

Members absent: Kathy Garry

Also present: Dan Merhalski, Town Planner

The Master Plan Implementation Committee (MPIC) meeting was called to order at 6:00 p.m.

The minutes of the November 16, 2010 meeting were accepted with minor corrections.

The excel spreadsheet/matrix which summarizes all of the short term or on-going Master Plan goals, prepared by Dan Merhalski, was discussed at length, including possible improvements to the format of the information presented. It was suggested that a landscape format and a separate column for "responsible party" would improve the look of the matrix and make it easier to read. The spreadsheet will be put on the town's website by the end of January to allow the public to see what progress is being made on each goal listed in the Master Plan Implementation Matrix, which starts on page 102 of the Master Plan. It was noted that the spreadsheet time-frames don't correlate exactly with the spreadsheet implementation matrix time-frames due to amendments being made to the time-frames after the Master Plan was printed. It was noted that the amendments made after printing were authorized by the planning board and selectmen, and are indicated in the spreadsheet column titled "Board/ Committee Priority." Only the amended time-frames will be indicated on the website matrix when it gets posted.

The definition of "short-term", "long-term" and "med-term" (aka "mid-term") in reference to the time-frames in which each master plan goal is expected to be complete was discussed. It was decided that, based on an expected Master Plan life of ten years, the short-term goals should be accomplished by 2013, med-term goals by 2017, and long-term goals should be *started* by the year 2018.

Dan Merhalski indicated that the MPIC will meet quarterly, with the next meeting scheduled for 7 p.m. on Tuesday January 18, 2010, to be followed by an April meeting. The implementation matrix will be finalized for posting on the town website at the January MPIC meeting. The matrix will be updated by the MPIC as progress is made on each goal. Letters will be sent to the various responsible parties asking for the status of each goal, and the matrix will be updated following receipt of responses from the letters. The response letters will also be posted on the website.

The meeting was adjourned at 7:58 p.m.